

## 13. Tools

### 13.1 Customize Text

- Should you wish to change wordings in your store, this is the page to read.

#### Customize Text

Customize the store text and statements

English ▼

##### Catalog main pages

##### english.php

account\_edit.php  
account\_history\_info.php  
account\_notifications.php  
address\_book.php  
advanced\_search.php  
checkout\_payment.php  
checkout\_process.php  
checkout\_shipping\_address.php  
conditions.php  
cookie\_usage.php  
create\_account\_success.php  
featured\_products.php  
info\_shopping\_cart.php  
logout.php  
privacy.php  
product\_reviews.php  
product\_reviews\_write.php  
reviews.php  
shopping\_cart.php  
ssl\_check.php

account.php  
account\_history.php  
account\_newsletters.php  
account\_password.php  
address\_book\_process.php  
checkout\_confirmation.php  
checkout\_payment\_address.php  
checkout\_shipping.php  
checkout\_success.php  
contact\_us.php  
create\_account.php  
download.php  
index.php  
login.php  
password\_forgotten.php  
product\_info.php  
product\_reviews\_info.php  
products\_new.php  
shipping.php  
specials.php  
tell\_a\_friend.php

##### Payment modules

authorizenet.php  
cod.php  
ipayment.php  
nocheck.php  
pm2checkout.php  
secpay.php

cc.php  
hyperwallet.php  
moneyorder.php  
paypal.php  
psigate.php

##### Shipping modules

fedex1.php  
item.php  
percent.php  
purolator.php  
ups.php  
zones.php

flat.php  
meccafats.php  
province.php  
table.php  
usps.php

##### Order Total modules

ot\_loworderfee.php  
ot\_subtotal.php  
ot\_total.php

ot\_shipping.php  
ot\_tax.php

1. select the page that you want to change
2. select the field that you want to edit
3. enter your content in the blue box located on the right hand corner
4. press **update** when you finish.

### 13.1 Database Backup

- A backup of your current configuration and catalog.
- The backup feature saves all current store information into a file on the server.
- Backup copies are dated

**Backup:** archive of the current states/catalog/items/etc. into a file (your choice of compressed or not compressed)

**Restore:** restores the store states/catalog/items/etc from an archive

## Database Backup Manager

Title	Date	Size
Backup Directory: /home/webusers/hostforgood/hostforgood.com/www/shop/backups/		
Last Restoration: db_epr_10014-20030711152306.sql ( <a href="#">forget</a> )		

- To backup, simply click on the "backup" icon.
- Select the compression format and click on "backup" (**gzip or zip**: compression format; **no compression**: no compression)

## Database Backup Manager

Title	Date	Size	Action	New Backup
Backup Directory: /home/webusers/hostforgood/hostforgood.com/www/shop/backups/			<a href="#">restore</a>	Do not interrupt t which might take minutes.  <input checked="" type="radio"/> Use GZIP <input type="radio"/> Use ZIP <input type="radio"/> No Compress  <input type="checkbox"/> Download on server side)*  *Best through a l  <a href="#">backup</a>
Last Restoration: db_epr_10014-20030711152306.sql ( <a href="#">forget</a> )				

## 13.2 Customize Logo

Have a store logo you wish to place on your store?  
Simply follow the following instructions.

- 1) under Store2Go admin panel, select **Tools**, then **Customize Logo**
- 2) select **Image Settings** and choose **browse** to locate your logo, then **open**

**Customize Logo**  
Customize the store logo image


Title	Value	Action	Array
Text Settings	Sample Store		Please make any necessary changes
Image Settings	 <a href="#">Add a Domain</a>		 <a href="#">Add a Domain</a>
Display Settings	Image Only		Upload new logo image: <input type="text"/> <a href="#">Browse...</a> <a href="#">reset</a> <a href="#">upload</a> <a href="#">reset</a> <a href="#">cancel</a>

- 3) When you have the correct location of your Store logo, choose **upload**

If you don't have a logo, we could generate one for you.  
Simply follow the following instructions.






- 1) under the Store2Go admin panel, select **Tools**, then **Customize Logo**
- 2) select **Image Settings** and choose **reset**
- 3) Your Store2Go is reset to the default image.

**Customize Logo**  
Customize the store logo image

Title	Value	Action	Array
Text Settings	Sample Store		Please make any necessary changes
Image Settings			
Display Settings	Image Only		Upload new logo image: <input type="text"/> <a href="#">Browse...</a> <a href="#">reset</a> <a href="#">upload</a> <a href="#">reset</a> <a href="#">cancel</a>

## Want to display your Store logo differently? Follow the steps below:

- 1) Under the Store2Go admin panel, choose **Tools**, then **Customize Logo**
- 2) Choose **Display Settings**

Title	Value	Action	Array
Text Settings	Sample Store		Please make any necessary changes
Image Settings	 <a href="#">Add a Domain</a>		<input checked="" type="radio"/> Image Only  <a href="#">Add a Domain</a>
Display Settings	Image Only	<a href="#">reset</a>	<input type="radio"/> Text Only <div>Sample Store</div> <input type="radio"/> Image and Text (Type A) <div> Sample Store <a href="#">Add a Domain</a></div> <input type="radio"/> Image and Text (Type B) <div>Sample Store  <a href="#">Add a Domain</a></div> <input type="radio"/> Image and Text (Type A) Center Align <div>Sample Store  <a href="#">Add a Domain</a></div>

- 3) Select the setting that you prefer, and choose **update**

### 13.3 Send Email

- A mean of communicating with customers.
- Simply select the customer(s) you would like to contact and enter your email messages.

#### Send Email To Customers

Customer:

From:

Subject:

Message: 

Welcome to the Myshop.com family!

As a new member, you are offered a \$15 credit on any items.

Take advantage of this offer.

Myshop.com Team

### 13.4 Newsletter Manager

- This is where you create newsletters for your store.

#### Newsletter Manager

Newsletters	Size	Module	Sent	Status
Displaying 0 to 0 (of 0 newsletters)				

- Simply click on “**new newsletter**” and type your messages.
- Don’t forget to hit “**save**”!

## Newsletter Manager

Module:

Newsletter Title:  \* Required

Content: 

What's new this week at myshop.com?

save

cancel